

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 1
JANUARY 4, 2012 – WORK SESSIONS

Public Works
Summary Minutes

Work Session was held between the County Commissioners and Public Works on Wednesday, January 4, 2012, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Helen Price Johnson, Chair**
Kelly Emerson, Member
Angie Homola, Member

Staff: **Pam Dill**

Staff Present: **Bill Oakes, Director, Dave Bonvouloir, Jerry Mingo, Bryant Mercil, Steve Marx, Connie Bowers**

Others Present: **Elaine Marlow, Budget Director, Rufus Rose, Jeff Lauderdale**

Record Part 1 @00:05

Add-on

Subject/Description: **Wilkinson Road speed study**

Attachment: none

Action Requested: Approval to conduct an engineering study for Wilkinson Road.

Follow up: Okay with Board to move forward with engineering study for Wilkinson Road.

Solid Waste

Subject/Description: **PO 9172**

Attachment: Memo dated 12/28/11 from Dave Bonvouloir, to BOCC

Action Requested: Approval of revised contract with Whidbey Well Drillers, LLC for drilling of non-potable facility and fire flow well fulfilling the Interlocal Agreement with Island Transit regarding upgrade of the Coupeville Solid Waste Facility Fire Flow System. Additional quantities of bentonite for the well cap and additional hours involved with development of the well resulted in a final cost of \$16,768.60. PO 1972 reflects an increased cost of \$2,114.21 and supersedes PO 9171.

Follow Up: Okay with Board.

Subject/Description: **Roadside Recycling**

Attachment:

Discussion: Bill provided background and discussed options for roadside recycling on Whidbey.

Follow up: The Board directed staff to go out for a Request for Proposal (RFP). Commissioner Price Johnson will conduct some additional outreach in her District to determine the level of support for roadside recycling.

Human Resources
Summary Minutes

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 2
JANUARY 4, 2012 – WORK SESSIONS

Work Session was held between the County Commissioners and Human Resources on Wednesday, January 4, 2012 at 9:45 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Kelly Emerson, Member
Angie Homola, Member

Staff: Pam Dill

Staff Present: Melanie Bacon, Human Resource Director

Others Present: Elaine Marlow, Budget Director, Wanda Grone, Bill Oakes

Record Part 1 @ 46:05

Subject/Description: PAA's

Attachment: yes

Action Requested:

- Treasurer – Administrative Assistant, .5 FTE – temporary replacement position
- Public Works – Oak Harbor Road Shop Foreman – replacement position
- Human Services – Receptionist – replacement position
- District Court – Court Clerk, 35 hours – replacement position

Follow up: Okay with Board.

Planning & Community Development
Summary Minutes

Work Session was held between the County Commissioners and the Planning Department on Wednesday, January 4, 2012 at 9:55 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Kelly Emerson, Member
Angie Homola, Member

Staff: Pam Dill

Staff Present: Bob Pederson, Director, Paula Bradshaw, Andrew Hicks, Troy Davis

Others Present: Elaine Marlow, Budget Director

Record Part 1 @ 53:45

Subject/Description: Clarify Terms of Office for the Historical Preservation Committee

Attachment: none

Action Requested:

- Wilbur Bishop 5 year appointment
- Linda Bartlett 4 year appointment
- Terry LeDesky 3 year appointment
- Harry Anderson 2 year appointment
- Gina Bull 1 year appointment

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 3
JANUARY 4, 2012 – WORK SESSIONS**

Subject/Description: Schedule public hearing – Ruckelshaus, Voluntary Stewardship Program

Attachment: none

Action Requested: *Commissioner Emerson moved to schedule a public hearing on January 17, 2012 at 4:00 p.m. in the Commissioners Hearing Room. The motion was seconded by Commissioner Homola and carried unanimously.*

Subject/Description: Continued review of the 2012 Work Program

Attachment: yes

Discussion: The Board continued their review of the Planning Commission Docket, Long Range and General Planning Work Programs for 2012.

Follow up: Continue discussion at the January 18, 2012 work session.

**Health Department
Summary Minutes**

Work Session was held between the County Commissioners and the Health Department on Wednesday, January 4, 2012, at 10:45 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners:	Helen Price Johnson, Chair Kelly Emerson, Member Angie Homola, Member	Staff: Pam Dill
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Staff Present: Keith Higman, Director, Kerry Graves, Jill Wood, Dr. Roger Case, Chris Leurkens

Others Present: Elaine Marlow, Budget Director, Jeff Lauderdale, Rufus Rose

Note: The first Health Department Work Session of the month is designated for informal discussion of Board of Health matters.

Record Part 1 @ 1:35:50

Administration

Subject/Description: Health Officer – 2012-2013 Contract – Roger S. Case, M.D.

Attachment: Contract No. HD-02-12

Action Requested: Approval to move forward with 2012-2013 contract for Roger S. Case, M.D., Island County Health Officer; Contract Amount: \$109,095.00.

Follow up: Okay with Board to move to BOH and BOCC for signature.

Environmental Health

Subject/Description: Contract – Maxwellton Watershed Education & Outreach

Attachment: Contract No. HD-06-12, Whidbey Watershed Stewards

Action Requested: Approval to move forward with Maxwellton Watershed Education & Outreach Program; Contract Period: 1/1/12-6/30/14; Contract Amount: \$3000.00

Follow up: Okay with Board to move forward to BOH & BOCC for signature.

Subject/Description: Contract Amendment – On-site Financial Assistance Program

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 4
JANUARY 4, 2012 – WORK SESSIONS

Attachment: Contract No. L1000014, Amendment No. 2

Action Requested: Approval to move forward with Contract Amendment No. 2 with the Department of Ecology for the On-Site Financial Assistance Program; Amendment Amount: \$152,574.62.

Follow up: Okay with Board to move forward to a Monday meeting for signature.

Subject/Description: **Contract Amendment – Ala Spit Project**

Attachment: Contract No. HD-09-10, Amendment No. 2

Action Requested: Approval to move forward with Contract Amendment #2 with Herrera Environmental Consultants; amendment adds performance monitoring services to the contract; Amendment Amount: \$15,000.00.

Follow up: Okay with Commissioner Homola and Commissioner Price Johnson to move forward to a Monday Regular agenda.

Community & Family Health

Subject/Description: **Request for exception**

Attachment: Memo dated 1/9/12 from Keith Higman to BOCC

Action Requested: Request for exception from the competitive solicitation procurement for medical consultation services from Christopher Spitter M.D. for the Tuberculosis Program in 2012

Follow up: Okay with Board to move forward for BOH & BOCC signature.

Subject/Description: **2012 Medical Consultation Contract**

Attachment: Contract No. HD-01-12

Action Requested: Approval to move forward with 2012 Medical Consultation Contract with Dr. Christopher Spitters, M.D.; Term of Contract: 1/1/12-12/31/12; Contract Amount: \$12,500.00

Follow up: Okay with Board to move forward for BOH & BOCC signature.

Subject/Description: **Memorandum of Understanding – 2012 IC Jail Nursing Services**

Attachment: Contract HD-03-12

Action Requested: Approval to move forward with contract for public health nurse to provide nursing services to the Island County Jail in 2012; Contract Period: 1/1/12-12/31/12; Contract Amount: \$55,000.00.

Follow up: Okay with Board to move forward for BOH & BOCC signature.

Subject/Description: **Memorandum of Understanding – 2012 IC Juvenile Court Nursing Services**

Attachment: Contract No. HD-03-12

Action Requested: Approval to move forward with contract to provide nursing services to the Island County Juvenile Detention Facility; Contract Period: 1/1/12-12/31/12; Contract Amount: \$22,000.00

Follow up: Okay with Board to move forward for BOH & BOCC signature.

Add-on

Subject/Description: **Immunization fee schedule**

Attachment: none

Action Requested: Approval to move forward with the addition of a 3% technology fee to immunization fee schedule.

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 5
JANUARY 4, 2012 – WORK SESSIONS

Follow up: Okay with Commissioner Homola and Commissioner Price Johnson to move forward with proposed resolution to add a 3% technology fee to the immunization fee schedule for approval by the BOH.

Department of Natural Resources

Summary Minutes

Work Session was held between the County Commissioners and the Department of Natural Resources on Wednesday, January 4, 2012 at 11:05 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Helen Price Johnson, Chair** **Staff: Pam Dill**
 Kelly Emerson, Member
 Angie Homola, Member

Staff Present: **Keith Higman, Director, Kerry Graves, Dr. Roger Case, Jill Wood, Chris Leurkens**

Others Present: **Elaine Marlow, Budget Director, Jeff Lauderdale, Rufus Rose**

Subject/Description: **Contract Amendment-Lead Entity**

Attachment: Contract No. 11-1477P(1)

Action Requested: Approval to move forward with Amendment #1 to Lead Entity Salmon Project Agreement; transfers the existing 2009-2011 PSAR and NEP balances, \$11,938.85 and \$41,833.30, from the Island County Lead Entity 2009-2011 grant to the 2011-13 grant and integrates the existing 2009-2011 PSAR balance, along with the 2011-2013 PSR 6% capacity funds (\$27,288.00) for a total of \$39,226.85 into a Puget Sound Partnership approved scope of work.

Follow up: Okay with majority of Board to move contract forward for signature on the Board's regular agenda.

Budget Director

Summary Minutes

Work Session was held between the County Commissioners and the Budget Director on Wednesday, January 4, 2012, at 11:30 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Helen Price Johnson, Chair** **Staff: Pam Dill**
 Kelly Emerson, Member
 Angie Homola, Member

Staff Present: **Elaine Marlow, Budget Director**

Others Present: **Jeff Lauderdale, Rufus Rose, Darrell Jacobsen**

Record Part 1 @02:19:40

Subject/Description: **Commissioner's travel guidelines**

Attachments: draft guidelines

Discussion: The Board reviewed the draft Board of County Commissioner travel guidelines.

BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 6
JANUARY 4, 2012 – WORK SESSIONS

Follow-up: Commissioner Homola will provide her suggested changes to Elaine Marlow and bring the travel guidelines back to work session for further discussion.

Subject/Description: Consider applicants for the Island County Planning Commission

Attachments: yes

Action Requested: The Board considered applicants for the Island County Planning Commission

Follow-up: Okay with Board to move recommendation forward to Monday's meeting.

Subject/Description: Drainage District #6 reappointment

Attachments: yes

Action Requested: The Board considered reappointment of Darrell Jacobsen to Diking District #6, Position #1.

Follow-up: Okay with Board to move recommendation forward to Monday's meeting.

BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Helen Price Johnson, Chair

Kelly Emerson, Member

Angie Homola, Member

ATTEST:

Elaine Marlow, Clerk of the Board